

Housekeeper - Part-Time or PRN

Putnam Heritage Assisted Living 1380 North Locust Street, Ottawa, OH 45875
419-523-5152

Job Details

Pay: \$14 - \$17 an hour

Job type

- Part-time
- Full-time
- Expected hours: 16 – 40 per week

Benefits

- Paid time off
- Flexible schedule

Full job description

Overview

Putnam Heritage Assisted Living in Ottawa, Ohio, is seeking a dedicated and detail-oriented Housekeeper to join our team. The ideal candidate will be responsible for maintaining cleanliness and orderliness in various settings, ensuring a welcoming environment for guests and residents. This role is essential in upholding high standards of hygiene and presentation, contributing to overall guest satisfaction and comfort.

Responsibilities

- Perform thorough cleaning of guest rooms, common areas, and facilities, ensuring all areas meet established cleanliness standards.
- Conduct floor care tasks including sweeping, mopping, vacuuming, and polishing as required.
- Replace linens, towels, and toiletries in guest rooms and bathrooms.
- Report any maintenance issues or safety hazards to management promptly.
- Adhere to all health and safety regulations while performing cleaning duties.
- Assist with inventory management of cleaning supplies and equipment.

- Provide exceptional customer service by responding to guest requests in a timely manner.

Skills

- Proven experience in cleaning and housekeeping roles, preferably within hospitality or hotel environments.
- Familiarity with floor care techniques and equipment for various surfaces.
- Strong attention to detail with the ability to maintain high standards of cleanliness.
- Excellent organizational skills with the ability to manage time effectively.
- Previous experience in janitorial or custodial positions is a plus.
- Knowledge of industrial cleaning practices is beneficial.
- Experience in housekeeping management is an advantage but not required. Join our team as a Housekeeper and play a vital role in creating a clean, safe, and inviting atmosphere for all guests!

Work Location: In person